

Celebrate Weddings

Dear Bride and Groom

Welcome to The Duke of Cornwall Hotel, and the beginning of your special day.

The Duke of Cornwall Hotel is Plymouth's original character hotel, a treasure in the heart of Devon's city by the sea.

Long before the boutique hotel was invented, The Duke of Cornwall Hotel was famous for its grand design. The Victorian vogue for elegance and extravagant proportion has provided us with a breathtaking legacy

Tower and turret bedrooms, sweeping staircases and ballrooms adorned with glittering chandeliers, oak panels and elaborate ceiling roses all complete with sea and cityscape view.

Wedding day memories should be treasured and reflected upon happily in years to come, and with such a historic Grade II listed Gothic Building as the setting, you are guaranteed a memorable occasion.

So whether you're planning a wedding breakfast for a small party of guests, or organising a large gathering including a civil ceremony, our dedicated Wedding Co-ordinator is on hand to help.

We are proud that our long serving hospitality staff are dedicated to The Duke of Cornwall Hotel and our guests. We're delighted to go that little extra way, to assure your comfort and make you feel at home.

With back-of-the-hand knowledge of the hotel and it's surrounding area, we can advise on how to find a hairdresser, hire a suit or offer advice on how to make your wedding a truly individual occasion.

Our wedding team can provide a complete service to make your celebration a day to remember whether you would like advice, inspiration or practical support you only have to ask.

Why not get in touch, arrange a viewing and experience 'The Duke' for yourself.

The Civil Wedding Ceremony

The Duke of Cornwall Hotel is the perfect venue for your civil wedding ceremony, completely unique, totally versatile and thoroughly professional.

Ceremony Rooms

Restaurant

(Min 70 People)

The elegance of this splendid room sets the scene for your special day, with an impressive dome ceiling and elegant chandelier for larger wedding ceremonies.

The room is set with a table at the front of the room for the registrar, a central aisle for the bride's arrival, and theatre style seating for the guests attending the service.

A room is provided for the Registrar to liaise with the Bride and Groom (separately) prior to the service on the day.

Millbay Suite

An intimate wedding ceremony room, with many period features which capture the true heritage of a traditional hotel.

The room is set with a table at the front of the room for the registrar, a central aisle for the bride's arrival, and theatre style seating for the guests attending the service.

Ceremony Music

The services of a professional pianist will be provided to play live music for the wedding. Music will be played whilst guests gather in the ceremony room, for the Brides entrance, during the service and on departure of the bridal party.



The Duke Of Cornwall Hotel
Millbay Road
Plymouth
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PL1 3LG

Directors:

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J. Morcom MIH

Tel: 01752 275850

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Ceremony Flowers

Ceremony flowers are provided in colours of your choice. A long and low flower arrangement is supplied for the Registrars table and a pedestal flower arrangement for the front of the ceremony room.

Master of Ceremonies

A Master of Ceremonies will be provided by the hotel to ensure that you and your wedding guests are guided through your ceremony and wedding day.

The Master of Ceremonies will liaise with the Bride and Groom and Registrar to ensure that all parties have everything ready, and everyone is in place for the ceremony to commence.

This will be service undertaken by one of our experienced Managers.

Registrar Services

Please be aware that if you wish to book a civil ceremony at the hotel, you must contact Plymouth Registry Office to arrange this service as we cannot legally do this for you.

A room is provided for the Registrar to liaise with the Bride and Groom (separately) prior to the service on the day.

Registrar's fees are in addition to the charges made by the hotel.

The Wedding Breakfast and Reception

Preparing for your wedding should be a fun and enjoyable experience. With a bit of thought there are lots of ways to make your wedding really memorable, from the meal itself to table decorations and entertainment. Our experienced staff can help you make your celebration whatever you want it to be.

Wedding Breakfast and Reception Rooms

The hotel is able to offer a choice of wedding breakfast and reception rooms depending upon your guest numbers to accommodate your special day. All the rooms have elegant stylish decor and surroundings, and retain many period features which help create a warm atmosphere to add that special touch to your perfect day.

Ballroom

Wedding Breakfast 70-200 People
Evening Reception 70-300 People

Hayward and Fleur De Lys Suite

Wedding Breakfast 30-60 People (Hayward Room)
Evening Reception 30-80 People (Fleur De Lys Suite)

Writing Room

Wedding Breakfast 10-30 People

This room is perfect for the couples who wish to have a small intimate gathering with close family and friends. It offers all of the special wedding touches of a larger gathering but with a more relaxed atmosphere for smaller parties.



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PLYMOUTH

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Menu

Wedding Breakfast

When deciding upon your wedding breakfast menu, you may choose from the extensive selection provided for you and your guests.

You may choose a maximum of 2 dishes per course, plus a vegetarian main course for all of the wedding party. When offering guests a selection on the menu, you will be required to provide the hotel with all guest orders in advance.

Should any guests have any special dietary needs then these can be catered for accordingly.

Children's Menu

When planning your wedding at The Duke, we don't forget the younger members of the bridal party. Children under 3 years of age are complimentary, and children from 3 years up to 12 years old are charged at a reduced rate.

Children are able to have a smaller portion of the adult menu at 1/2 price, or select from the children's menu. A maximum of 2 dishes are to be offered, and as with the adult meals pre-orders will be required.

Evening Buffet

Finger buffets with a wide range of choices are available for the evening reception, but all items can be tailored to suit your taste and budget as required.

When ordering your evening buffet, the hotel does not insist on 100% of guests being catered for, but a minimum of 80% of the final number must be provided.

Please note that this reduced number is only available when a 3 course wedding breakfast has been served for day guests.

Drinks Package

An extensive range of drinks are available for your celebration. When putting together a drinks package for you and your guests, a guideline of the appropriate serving times are as follows:-

Welcome Drink/ Post Ceremony Drink

A welcome drink for guests arriving from the church. or following the civil service at the hotel.

Wedding Breakfast Drinks

Many people choose to provide bottles of wine to the table for the meal, or you may select a drink for each guest to be served at the table.

Toast Drink

A glass of something 'sparkly' is normally provided to toast the Bride and Groom for the speeches.

With any drinks package, we always have orange juice and mineral water for any guests who do not wish to consume alcohol.

Children's Drinks

A soft drink is provided for each of the children when the adult drinks are served.

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Entertainment

With any wedding, the evening reception is always a good time for the Bride and Groom to mingle with all of their guests, and enjoy the relaxed atmosphere of the party. To ensure that the party goes with a swing it's important to select a versatile and mixed entertainer to appeal to all of the attendees.

So whether it's a band, vocalist or DJ you require, or perhaps something slightly unusual we can offer our expertise and contacts and assurance of a fun filled evening.

Decorations

There are many ways to decorate the wedding rooms and tables for your special day. Popular items include:-

- ◇ Flowers - pedestal arrangements and table centre pieces
- ◇ Balloons - helium balloons on a decorative weight or into flowers for the table and balloon arches
- ◇ Chair Covers - chair covers with colour co-ordinated sashes
- ◇ Table Linen - coloured table cloths and napkins
- ◇ Favors - individual gifts for the guests
- ◇ Confetti - glitter confetti sprinkled onto the table cloths
- ◇ Candles - large candles, tea lights and candelabras (if wishing to use candles, they must be in a secure holder)
- ◇ Stationery - Seating plan, place cards and menu cards

Any decorations that you wish to provide will be displayed as required. The hotel will oversee any outside services to ensure that your requirements are followed through.

The hotel is able to arrange a number of these services on your behalf with local reputable companies.

Red Carpet and Canopy

On arrival at the hotel, the red carpet and canopy will be displayed at the entrance to welcome the bridal party. (Weather permitting)

Toastmaster

The hotel offers a Toastmaster service for all weddings. The Toastmaster will be waiting to welcome the bridal party on their arrival and to direct them and their guests to the appropriate reception areas for the wedding.

Following the photographs and drinks, the Toastmaster will direct the guests through to meet the bridal party receiving line.

When all the guests have been seated in the reception room, they will then announce the Bride and Groom for their grand entrance.

After the serving of the wedding breakfast, the Toastmaster will invite the happy couple up, to cut the wedding cake. This will then be followed by the speeches, which again will be introduced by the Toastmaster.

Wedding Cake Base and Knife

The hotel provides a silver round or square cake base for displaying the wedding cake.

Please note this is a cake base only, and does not provide a dividing feature. The wedding cake knife is also provided for the cutting of the wedding cake.

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Accommodation

Bride and Groom

Complimentary overnight accommodation is provided in a Master Double Bedroom for the Bride and Groom with full English breakfast on the wedding night.

Should you wish to upgrade, the hotel has a number of Honeymoon Suites available.

These rooms include Champagne, bouquet of flowers, mineral water, fresh fruit basket and luxury bathrobes for your use.

Overnight bags can be delivered to the hotel the day prior, and will be taken to the room on the morning of the wedding.

Should the Bride or Groom wish to prepare for their special day at the hotel, why not book our Honeymoon Suite for the night prior as well as the night of the wedding.

Wake up fully refreshed, enjoy a hearty breakfast, and prepare for your special day in comfort. With a spa bath within the room you can take advantage of the luxurious bubbles, before getting ready, and when it comes to dressing for the occasion, you are guaranteed of viewing the wedding outfits from top to toe in our floor to ceiling mirror.

Wedding photographers are also welcome to meet you in your room, and capture all those pre-wedding moments before your big day.

Guest Accommodation

If any of the wedding party would like to stay at the hotel, we offer discounted rates for the duration of the stay.

We have a variety of room types available, including Family Rooms, Master Rooms as well as standard Single, Double and Twin Rooms.

All accommodation rates include full English breakfast and VAT.

Please advise reservations when making the booking that you are part of the wedding to qualify for these discounted rates.



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